

SWM Soccer Club, Inc.

Board Meeting Minutes

Place: LHS Team Room

Date: Thursday 2/28/2019

Time: 6:30 – 8:45 pm

Board Meeting Board Member Participants (8 of 9 current board members)

Uniform Coordinator:	Julie Samuel	Facility/Field Coordinator:	Gil Urban
At Large Members:	Brian Samuel	Treasurer	Christine Hein
Public Relations	Angie Winsman	Director Coaching:	Jayne Cox
Registrar:	Pattie Warren	At Large Member:	Veronica Wolf
VP Team Administration:	Kelly Jeske		

Board Meeting Board Members Unable to Attend

President	open	Secretary	open
Parent Representative	open	Director Coaching:	open
Fund Raising Coordinator:	Kim Fordham		

• **Call Meeting to Order by Gil Urban 6:35 PM**

Meeting Decorum reminders

- Stay on topic/agenda
- No side bar conversations
- Table items that become new during a discussion. If there is time at the end of the meeting, re-visit the parking lot item(s). If not roll into next meeting agenda
- Listen first and give the speaker time to complete the thought;
- No talking over each other/No interrupting
- Hold each other accountable for courtesy, professionalism and wise use of time during Board Meetings

• **Agenda**

a. Review / Approval of January Minutes: Updated draft minutes and approved

b. SWM Kickers - LYSL Merger Update on LYSL follow up meeting - Brian Samuel
Meeting with LYSL board members went well. LYSL made a few suggestions to the Recreation Program coordinators. They accepted all the other items of the proposal except the purchasing of a gas power liner. They felt this should be deferred until after spring. They felt the plan to use it needed to be better defined before we spent the money. Mark Smith suggested we consider a fun day leveraging Chicago Fire. Brian and SWM Kickers board felt this would be a distraction to the Fun Day purpose of promoting SWM Competitive & recreational programs.

Motion made and seconded to elect Gil Urban as SWM Kickers president to the remaining 8 months of Paul Carteaux term. Motion Passed Unanimously.

Attached is the Updated Proposal

c. SWM Kickers - LYSL Merger Linc Township Update & Next Steps - Gil Urban

Meeting with Terri Smith of Lincoln Township went well. Tom Norby, trustee, is going to be involved with Terri overseeing the Rockey Weed soccer complex. Dick Stouffer, Township Supervisor, is pleased with the merger direction. Terri indicated they supported the gas liner proposal and would be willing to pay half the invoice. Terri indicated Lincoln Township will consider taking on the seasonal field set up starting in the fall.

Attached Meeting Notes

Merger Next Steps:

- 1) Finding Board Members & Coordinators for fall merged organization Brian/All
- 2) Rockey Weed Soccer Complex spring field setup March Brian Samuel

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| 3) Rockey Weed field practice reserving process | Gil Urban & Michelle Hoge |
| 4) SWM Kickers Team Field Lining Process Setup-Communicated | Gil Urban |
| 5) Coordinated communication of the Cleveland access/parking | Angie Winsman |
| 6) Rockey Weed Complex Improvement (need to meet with Terri) | |
| 7) Include LYSL 1 or 2 members into the Merger Committee | Possible Mark Smith & Joe Daniel |
| 8) Form Bylaw Revision Committee (Gil Urban chair) | Pattie Warren & Possible Joe Daniel |
| 9) Prepare MSYSA member application / transfer | Gil Urban |
| 10) Due Diligence legal activity (Finance, 501C3, MI Entity) | SWM Kickers TBD & Lawyer TBD |
| 11) Form a Community Day Committee (if we want to do it) | SWM Kickers TBD & LYSL TBD |
| 12) May need a call a special member meeting to approve merger between Jun-Aug | TBD |

d. Treasurer Update and Policy / Procedure Discussion - Christine Hein

Transition from Wendy is ongoing. All the last season deposits and entries have been completed. Issued the 1099 form for Lauren Clem revenue from clinics. The account Wendy had used for this was no longer willing to do our 1099 since we had not resolved the issue of 1099 for coaches. This month we are processing several tournament reimbursements.

Areas for future board meetings: budget proposal for 2019-2020, registration fee discussion for 2019-2020 players, coach parent and non-parent expense reimbursement discussion, and after researching discuss means of reimbursing coaches for expenses/stipend and not have it considered income.

Motion for Credit Cards, Checking Account Signature, and Savings Solution. All three were Approved by board via email 3/15/2017

CREDIT CARDS

1. President - Gil Urban
2. Equipment Manager - Kelly Jeske
3. Uniform Coordinator - Julie Samuel
4. Co-Treasurer - Christine Hein

There are controls that can be put into place that could dictate limits by each individual board members position that we can discuss.

CHECKING ACCOUNT

Currently on the bank account the check signers are Gil Urban and Paul Carteaux. To date it has not been an issue as Gil is and has been available, but we would like to update the check signers on the account. We would like to keep Gil on as he is our current president and we would like to have Julie Samuel be our second signature and remove Paul Carteaux.

SAVINGS SOLUTIONS

Recommend putting contingency funds into a CD rather than leaving it sit in the checking account. Our proposal is to pull \$40,000 from the checking account and put it in an 18 month CD at a 2.5% rate. This still leaves us with monies to carry our day to day expenses and sets us up for creating some interest.

e. WMYSA Stack Sports Update - Gil Urban & Pattie Warren

WMYSA Board has decided to continue with the requirement for clubs to use Stack Sports for Fall 2019 registration & scheduling even after being presented with the facts that contradicted the reasons the decision was made. There is no US Soccer requirement to use Stack Sports, MSYSA is not moving to Stack Sports in the fall of 2019, and the coach new requirement for Safe Sports certification will be done in GotSoccer. If SWM Kickers is required to use Stack Sports it will require significant club, coach, and parent work. Gil Urban has organized a WMYSA clubs president meeting for Mon 3/11 to discuss these concerns and to determine club presidents' position.

f. Publicity and Communications Update - Angie Winsman

Angie is learning the WordPress tool for updating the SWM Kickers website content. She has begun to post content in many informational items.

g. Team Administration Update - Kelly Jeske

Kelly has coordinated with the new coaches on equipment and miscellaneous needs

h. St Joe Kickers Annual Agreement Renewal Discussion - Gil Urban

Gil reviewed the current outdoor and indoor agreement with SJK. The Boards outdoor direction was to reduce some of the outdoor usage so we could take advantage of the Lehmann Memorial turf field. The indoor direction was to reserve similar amount of time but redistribute to more winter/spring and less fall/winter. Therefore, reserve no November and less December, and if possible, more January and February with some March.

i. Summer Soccer Clinic Discussion: SWM Kickers is not interest at this time to pursue a SWM Kickers sponsored summer camp. We should monitor the LYSL Chicago Fire camp this summer.

- **Next board meeting is April 8th at 8 pm to 9:30 pm**

Primary purpose of this meeting is to discuss and preliminarily define the June Tryout Plans: Date, Organization, Communications, Tryouts (Premier & Select), and Team Formation - Pattie Warren, Jayme Cox, Gil Urban